

# HORN LAKE FAMILY PRACTICE

Patient's Full Legal Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Home Telephone: (\_\_\_\_\_) \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex:  Male  Female  
Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Marital Status:  Single  Married  Divorced  Separated  
Employer Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Employer Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Occupation: \_\_\_\_\_ Spouse's Full Legal Name: \_\_\_\_\_  
Cell Phone: (\_\_\_\_\_) \_\_\_\_\_  
Can we leave messages regarding your care (i.e. lab results, x-ray results) at this number?  Yes  No

## **PARENT INFORMATION: if the patient is not responsible for payment**

Name of Person Who Carries the Insurance: \_\_\_\_\_ Relation to Patient: \_\_\_\_\_  
Address (if different from patient): \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Home Telephone: (\_\_\_\_\_) \_\_\_\_\_ Work Telephone: (\_\_\_\_\_) \_\_\_\_\_  
Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex:  Male  Female

## **PRIMARY INSURANCE INFORMATION**

Insurance Name: \_\_\_\_\_ Group Number: \_\_\_\_\_  
Address: \_\_\_\_\_ Policy Number: \_\_\_\_\_  
City State Zip: \_\_\_\_\_ Policyholder Name (who carries the insurance): \_\_\_\_\_  
Telephone: (\_\_\_\_\_) \_\_\_\_\_ Copayment: \_\_\_\_\_

## **SECONDARY NSURANCE INFORMATION**

Insurance Name: \_\_\_\_\_ Group Number: \_\_\_\_\_  
Address: \_\_\_\_\_ Policy Number: \_\_\_\_\_  
City State Zip: \_\_\_\_\_ Policyholder Name (who carries the insurance): \_\_\_\_\_  
Telephone: (\_\_\_\_\_) \_\_\_\_\_ Copayment: \_\_\_\_\_

## **EMERGENCY CONTACT: someone not living in your household**

Name: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_  
Telephone: (\_\_\_\_\_) \_\_\_\_\_

## **ADVANCED BENEFICIARY NOTICE**

Insurance payers will pay for services that they determine to be reasonable and necessary. If it is determined that a particular service in a particular situation is not reasonable and necessary, the payment will be denied, even though the procedure may sometimes be covered under different circumstances.

## **Patient Agreement**

I have been notified by this office that, in case, my insurance denies payment for office visit, and/or any labs, x-rays or procedures, I agree to be personally and fully responsible for payment. All delinquent accounts are turned over to collection agency, patient will be responsible for collection and/or attorney fees.

Signature of patient or responsible party \_\_\_\_\_ Date: \_\_\_\_\_

**CONSENT AND DISCLOSURES:** I voluntarily consent to treatment for myself and/or my dependents.

**RELEASE OF INFORMATION:** I authorize Horn Lake Family Practice to release (verbally or in writing) confidential medical information to any person or entity which may be liable to me or my Practitioner(s) for charges for this treatment, and for quality management, utilization review, transfer, and follow-up purposes. I understand that a copy of this agreement may be used with the same effectiveness as an original.

Signature of Patient/  
Responsible Party: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_